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MEMORANDUM

TO: CRRA Board of Directors

FROM: Moira Benacquista, Secretary to the Board/Paralegal

DATE: Dec. 8, 2011

RE: Notice of Special Telephonic Board Meeting

There will be a special telephonic meeting of the Connecticut Resources Recovery Authority Board of Directors on Friday, Dec. 9, 2011, at 1:00 p.m. The meeting will be available to the public in the Board Room at 100 Constitution Plaza, Hartford, CT 06103.

The purpose of this meeting will be:

1. <u>Executive Session</u> to discuss pending litigation, trade secrets, pending RFP's, and feasibility estimates and evaluations.

Please notify this office of your attendance at (860) 757-7787 at your earliest convenience.